



Mack Mack & Waltz
Insurance Group Inc.

1211 S. Military Trail, Suite 100
Deerfield Beach, FL 33442

Telephone: (954) 640-6225 • Fax: (954) 640-6226

Claims Administrator: Sandra Ertons, sertons@mackinsurance.com

Incident Report Form

Name of Association / Insured: _____

Date of Incident: _____ Time of Incident: _____

Location of Incident: _____

Details of Incident: _____

Cause (if known): _____

Claimant Name: _____

Address: _____

Phone Number: _____

Authority Contacted: Police _____ Ambulance On-site Security Fire Dept _____

Comments: _____

Reported by: _____ Reported to: _____

Signature: _____ Date: _____

Please make the area safe to prevent possible injuries. Someone will contact you within 24 hours Monday through Friday to discuss the next steps in the process of reporting your claim.